

**Swami Ganga Giri Janta Girls College, Raikot**  
**(Affiliated to Panjab University, Chandigarh)**  
**Accredited by NAAC with grade 'B'**  
**Annual Quality Assurance Report (AQAR) (2017-18)**

Part–A

**1. Details of the Institution/Department**

1.1 Name of the Institution/Department

Swami Ganga Giri Janta Girls College, Raikot

1.2 Address Line 1

Ludhiana Road

Address Line 2

City/Town	Raikot
State	Punjab
Pin Code	141109
Institution/Department e-mail address	<a href="mailto:sggjraikot@yahoo.co.in">sggjraikot@yahoo.co.in</a>
Contact Nos.	01624-265558
Name of the Head of the Institution/Department:	Mrs. SARLA SAGGAR
Tel. No. with STD Code:	01624-064018
Mobile:	62805-59905
Name of the IQAC Coordinator (if any at Department Level):	Mrs. SHILPA GOYAL
Mobile:	81467-11567
IQAC e-mail address (if any at Department Level):	iqacsggraikot@gmail.com

1.3 NAAC Track ID

PBCOGN21444

1.4 NAAC Executive Committee No & Date:

EC(SC)/19/A&A/32.1      Dated: December 02, 2016

1.5 Website Address:

sgggirlscollege.com

Web-link of AQAR:

sgggirlscollege.com

1.6 Accreditation Details:

SI No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.07	2016	5 Year

1.7 Date of Establishment of IQAC

17<sup>th</sup> May, 2017

1.8 AQAR for the Year

2017-18

1.9 Detail of the Previous Year's AQAR Submitted to NAAC after the Latest Assessment and Accreditation by NAAC.

Not Applicable, as the college was accredited for the first time by NAAC in November 2016 and this is the first AQAR of the college.

1.10 Institutional Status

University(State/Central/Deemed/Private)	NA
Affiliated College	Yes
Constituent College	No
Autonomous college of UGC	No
Regulatory Agency approved Institution (e.g. AICTE, BCI, MCI, PCI,NCI)	No

Type of Institution/Department(Co-education/Men/Women)	Women
Type of Institution/Department(Urban/Rural/Tribal)	Rural
Financial Status	Grant-in-aid + Self Financing UGC2(f)/UGC12B

### 1.11 Type of Faculty/Programme

Faculty	Yes/No
Arts	YES
Science	NO
Commerce	YES
Law	NO
PEI(Phys edu)	NO
TEI(Edu)	NO
Engineering	NO
Health Science	NO
Management	NO
Others (Specify)	Add on Course: Fashion Designing, Cosmetology, BCA, M.Sc.(IT) and PGDCA

### 1.12 Name of affiliating University

Panjab University, Chandigarh
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### 1.13 Special status conferred by Central/State Government--UGC/CSIR/DST/DBT/ICMR etc.

Special status	NO
Autonomy by State/Central Govt. /University	NO
University with Potential for Excellence	NO
UGC-CPE	NO
DST Star Scheme	NO

UGC-CE	NO
UGC-Special Assistance Programme	NO
DST-FIST	NO
UGC-Innovative PG programmes	NO
UGC-COP Programmes	NO
Any other(Specify)	NO

**2. IQAC Composition and Activities (if any at department level)**

2.1 No. of Teachers

8
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2.2 No. of Administrative/Technical staff

1
---

2.3 No. of students

NIL
-----

2.4 No. of Management representatives

1
---

2.5 No. of Alumni

NIL
-----

2. 6 No. of any other stakeholder and community representatives

NIL
-----

2.7 No. of Employers/Industrialists

1
---

2.8 No. of other External Experts

1
---

2.9 Total No. of members

12
----

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders:

Meetings	Numbers
Total No.	NIL
Faculty	NIL
Non-Teaching Staff	NIL
Students	NIL
Alumni	NIL
Others	NIL

2.12 Has IQAC received any funding from UGC during the year?

No

If yes, mention the amount

NOT APPLICABLE

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC (IF ANY AT DEPARTMENTLEVEL)

Total Nos.	International	National	State	Institution/Department Level
NIL	-	-	-	-

(ii) Themes

N/A

2.14 Significant Activities and contributions made by IQAC (IF ANY AT DEPARTMENTLEVEL)

1. IQAC chalks out the requirements of the Institution and makes every effort to get it fulfilled
2. IQAC supervises the academics activities of the college.
3. IQAC has been continuously involved in enhancing the research climate in the Institution.
4. IQAC has been continuously making efforts to promote the co-curriculum environment.

2.15 Plan of Action by IQAC (IF ANY ATDEPARTMENTLEVEL)/Outcome

The plan of action chalked out by the IQAC(IFANY ATDEPARTMENT LEVEL) in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year\*

Plan of Action	Achievements
1. To introduce more elective subjects in social sciences.	1. Proposal for the elective vocational subject Advertising, Sales promotion & sales management has been sent to the Punjab University and it will start in the session 2018-19.
2. To strengthen the transportation system of the college.	2. Earlier college had transportation on contract basis, but in this session college has purchased three buses of its own.
3. To increase the number of permanent faculty.	3. College had advertised for seven permanent posts in various subjects. Among these posts four posts have been filled.
4. To conduct seminars/ Workshops / Conferences/ Extension lectures in various departments.	4. National conferences were conducted by the P.G. Department of Punjabi and Computer Science and Applications <ul style="list-style-type: none"> <li>• One two-day workshop was conducted by the music department.</li> </ul>
5. To promote the research environment in college campus.	5. College has been paying for their research work of faculty and students.
6. For the security purpose.	6. CCTV cameras have been installed in the college Labs, corridors, administrative block etc.
7. To motivate the students.	7. Criterion to honour the students has been drafted and will be initiated in the session 2018-19.  { Annexure has been attached }

2.16 Whether the AQAR was placed in statutory body: Yes/No

NO	
Management	-
Syndicate	-
Any other body	-

Provide the details of the action taken

NOT APPLICABLE

## Annexure I

### Swami Ganga Giri Janta Girls College, Raekot

#### Criteria to Honor the Winners

Sr.No.	Fields of Honor	Achievement	Reward(Rs.)	
1.	University Academics	Collegiate Students (80% and above)	2,100/-	
		School Students (90% and above)	2,100/-	
2.	University Positions	First Position	5,100/-	
		Second Position	3,100/-	
		Third Position	2,100/-	
		Top Ten	1,100/-	
3.	Sports	National Level Position	Individual	5,100/-
			Team (Per Student)	1,500/-
		Zonal Level Position	Individual	3,100/-
			Team (Per Student)	1,000/-
		Inter College Position	Individual	2,100/-
			Team (Per Student)	500/-
4.	Cultural Activities	Roll of Honor	1,500/-	
		College Color	1,000/-	
		Merit Certificate	500/-	
5.	NCC	National Position	2,100/-	
		State Level Position	1,100/-	

Note:-Stay, Refreshment and Coaching Facility during practice will be provided by the college.

  
 (Sarla Saggar)  
 Officiating Principal

Part-B

Criterion- I

**1.CurricularAspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programme	Number of programmes added during the	Number of self- financing programmes	Number of value added/Career Oriented
PhD	-	-	-	-
PG	04	-	02	-
UG	03	-	02	-
PG Diploma	01	-	01	-
Advanced Diploma	02	-	02	-
Diploma	02	-	02	-
Certificate	02	-	02	-
Others	00	-	-	-
<b>Total</b>	14	-	11	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option /Open options

Flexibility of the Curriculum	Yes/No
Choice Based Credit System	No
Core	No
Elective Option	Yes
Open Options	No

(ii)Pattern of programmes:

Pattern	Number of programmes
Semester	08(B.A., BCA,B.Com., M.Com., M.Sc(IT), PGDCA,M.A(Panjabi), M.A(Pol.Science)
Trimester	NIL
Annual	02(Add on courses- Fashion Designing and Cosmetology.)

1.3 Feedback from stakeholders\* (*On all aspects in numbers*)

Alumni	Parents	Employers	Students
–	✓	–	✓

Mode of feedback

Online	Manual	Co-operating schools (for PEI)
–	✓	–

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is totally depended upon Panjab University, Chandigarh. If revision of syllabi is required in any subject, it is intimated to the concerned board of studies of affiliating university.
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1.5 Any new Department/Centre introduced during the year. If yes, give details.

Sales Promotion
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## Annexure 1.1

### Swami Ganga Giri Janta Girls College, Raikot

Feed Back Survey from Students for 2017-2018

Particulars	Yes(%)	No(%)
<b>Infrastructure</b>		
1. Are you satisfied with the facility of drinking water in the college?	89.2	10.8
2. Are you satisfied with the facility of washrooms in the college?	61	39
3. Are you satisfied with the facility of electricity in the college?	100	0
4. Are you satisfied with the cleanliness of the college campus?	84	16
<b>Academics</b>		
1. Do the teachers complete their syllabus prescribed by the university in the time?	100	0
2. Is technology used while teaching?	88.8	11.2
3. Is the faculty of the college cooperative?	98	2
<b>Canteen</b>		
1. Is the quality of food provided in canteen good?	88	12
2. Is canteen clean and managed?	92	08
<b>Others</b>		
1. Is the clerical staff cooperative?	98	02
2. Are you satisfied with the curricular events celebrated in college?	97	03
3. Have you ever found any type of ragging?	0	100

**Annexure 1.2**  
**Swami Ganga Giri Janta Girls College, Raikot**

**FEEDBACK FORM FOR PARENTS (2017-18)**

S.No.	Particulars	Yes (%)	No (%)
1.	Are you satisfied with the student discipline of the College?	100	0
	Does your ward/Institute regularly inform you about her performance?	99.2	0.8
	Are you satisfied with the quality of teaching offered by the College?	100	0
	<b>Are you satisfied with the following facility of SGGJ:</b>		
	Extracurricular activities	97	03
	Medical facility	99.2	0.8
	Hostel	86	14
	Library	99.4	0.6
	Counseling & Guidance	100	0
	Canteen	100	0
	Transport	97.48	2.52
	Internet facility	81.16	18.84
	Sports	100	0
	Common room	100	0
	Meditation Room	79.5	20.5
	Are you satisfied with the examination system adopted in the College?	100	0

### Annexure 1.3

#### Library Feedback from Students (2017-18)

Sr. No.	Particulars	Yes	No
2	Is the library staff helpful?	100%	NIL
3	Are the shelves/Books in the library clean?	97.88%	2.82%
4	Are you satisfied with the facilities available in the library?	96.56%	3.44%
5	Are you using the library services regularly and extensively?	84.1%	15.9%
6	Do your teachers recommend library books to you?	98.4%	1.60%
7	Are all such books easily available/ located?	86.87%	13.13%
8	Do you often go to the library?	67.44%	32.56%

## Criterion– II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	11	3	NIL	NIL

#### 2.2 No. of permanent faculty with Ph.D.

3
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#### 2.3 No. of Faculty Positions Recruited(R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	04	NIL	NIL	NIL	NIL	NIL	01	04	08

#### 2.4 No. of:

Guest faculty	NIL
Visiting faculty	NIL
Temporary faculty	34

#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/Workshops	NIL	82	1
Presented papers	NIL	76	NIL
Resource Persons	NIL	NIL	NIL

2.6 Innovative processes adopted by the Institution/Department in Teaching and Learning:

1. Stalls are arranged by the commerce students to implement theoretical marketing skills in practical manner.
2. Group discussions are planned for the students.
3. Debates are organized at department levels.
4. Inter college competitions are organized to enhance the learning skills of the students.

2.7 Total No. of actual teaching days during this academic year

180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution/ Department (for example: Open Book examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

Examinations are totally under the preview of the Panjab University, Chandigarh.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

As member of Board of Study	As Faculty	As Curriculum Development Workshop
NIL	NIL	NIL

2.10 Average percentage of attendance of students

75%

2.11 Course/ Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I%	II%	III%	Pass%
B.A. 1 <sup>st</sup> Sem	68	2.94	16.17	32.35	14.70	66.17
B.A. 2 <sup>nd</sup> Sem	65	10.76	44.61	10.76	01.53	69.92
B.A. 3 <sup>rd</sup> Sem	88	NIL	31.81	12.5	4.54	48.85
B.A. 4 <sup>th</sup> Sem	86	10.46	58.13	22.9	1.16	89.77
B.A. 5 <sup>th</sup> Sem	104	NIL	26.92	31.73	4.80	63.46
B.A. 6 <sup>th</sup> Sem	98	NIL	42.85	6.12	NIL	66.32
B.Com 1 <sup>st</sup> Sem	42	NIL	9.52	28.57	2.38	40.47
B.Com 2 <sup>nd</sup> Sem	35	NIL	42.85	2	NIL	74.28
B.Com 3 <sup>rd</sup> Sem	34	NIL	20.58	5.88	NIL	26.47
B.Com 4 <sup>th</sup> Sem	31	NIL	45.16	35.48	3.22	83.87
B.Com 5 <sup>th</sup> Sem	52	1.92	23.7	50	5.76	80.76
B.Com 6 <sup>th</sup> Sem	52	NIL	32.69	11.53	NIL	86.53
BCA 1 <sup>st</sup> Sem	17	17.64	41.17	NIL	NIL	58.82
BCA 2 <sup>nd</sup> Sem	14	14.28	41.17	7.14	NIL	71.42
BCA 3 <sup>rd</sup> Sem	19	5.26	36.84	36.84	21.5	73.68
BCA 4 <sup>th</sup> Sem	19	NIL	26.31	26.31	5.26	73.68
BCA 5 <sup>th</sup> Sem	16	6.25	62.5	56.25	NIL	93.75
BCA 6 <sup>th</sup> Sem	16	25	31.25	6.25	NIL	68.75
M.Com 1 <sup>st</sup> Sem	18	NIL	22.22	NIL	NIL	22.22
M.Com 2 <sup>nd</sup> Sem	18	NIL	33.33	NIL	NIL	100
M.Com 3 <sup>rd</sup> Sem	19	NIL	73.68	15.78	NIL	94.73
M.Com 4 <sup>th</sup> Sem	17	NIL	76.47	NIL	NIL	76.47
M.A. Pbi 1 <sup>st</sup> Sem	16	NIL	68.75	18.75	NIL	87.5
M.A. Pbi 2 <sup>nd</sup>	14	NIL	57.14	21.42	NIL	78.57
M.A. Pbi 3 <sup>rd</sup> Sem	31	NIL	54.83	38.70	NIL	93.54
M.A. Pbi 4 <sup>th</sup> Sem	31	NIL	58.6	32.25	NIL	93.54
M.A. Pol.Sc. 1 <sup>st</sup>	34	NIL	73.52	11.76	NIL	85.29
M.A. Pol.Sc. 2 <sup>nd</sup>	30	13.33	90	6.66	NIL	96.66
M.A. Pol.Sc. 3 <sup>rd</sup>	34	17.64	82.35	5.88	NIL	97.5
M.A. Pol.Sc. 4 <sup>th</sup>	33	3.3	84.84	3.3	NIL	91.44
M.Sc.(IT) 1 <sup>st</sup>	10	20	40	NIL	NIL	60

M.Sc.(IT) 2nd	10	40	50	NIL	NIL	90
M.Sc.(IT) 3rd	08	62.5	37.5	NIL	NIL	100
M.Sc.(IT) 4 <sup>th</sup>	08	87.5	12.5	NIL	NIL	100
PGDCA 1 <sup>st</sup> Sem	05	NIL	40	40	NIL	80
PGDCA 2 <sup>nd</sup> Sem	05	NIL	80	NIL	NIL	100

2.12 How does IQAC (if any at department level) Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC contributes to improve the teaching learning process by:

- Planning of new courses at UG and PG level
- Enhancing the infrastructural facilities in terms of space, equipment's, laboratories and library.
- College made aware the students regarding the importance of the Pan Cards and encouraged them to apply Pan Cards.
- Excursions tour is organized to Ajanta Exports, Doraha and Consumer Court, Ludhiana.
- Besides this, IQAC contains the faculty from all the three streams: IQAC takes feedback from them. Besides this feedback from students and parents, help the IQAC to incorporate the necessary remedial actions.

2.13 Initiatives undertaken towards faculty development

<i>Faculty/Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC– Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	02
Summer/Winter schools, Workshops, etc.	01
Others	NIL

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employee	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1	4	1	3
Technical Staff	2	–	–	–

### Criterion– III

#### 3. Research, Consultancy and Extension

##### 1.1 Initiatives of the IQAC(if any at department level)in Sensitizing/Promoting Research Climate in the institution

1. Faculty members are motivated to attend conferences, seminars at national and international level.
2. Faculty members are encouraged to write research papers for UGC approved national and international journals.
3. College organizes national level seminars or conferences to improve the research climate in the institute.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	NIL	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	06	NIL

##### 3.5 Details on Impact factor of publications

Range	–
Average	–
h-index	–
Nos. in SCOPUS	–

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/College	NIL	NIL	NIL	NIL
Students research projects ( <i>other than compulsory by the University</i> )	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published

I. With ISBN No.	NIL
II. Chapters in Edited Books	NIL
III. Without ISBN No	NIL

3.8 No. of University Departments receiving funds from

UGC-SAP	NIL
CAS	NIL
DST-FIST	NIL
DPE	NIL
DBT Scheme/funds	NIL

### 3.9 For colleges

Autonomy	NIL
CPE	NIL
DBT Star Scheme	NIL
INSPIRE	NIL
CE	NIL
Any Other (specify)	NIL

### 3.10 Revenue generated through consultancy

NIL
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### 3.11 No. of conferences organized by the Institution/Department

Level	International	National	State	University	College
Number	NIL	2	NIL	NIL	NIL
Sponsoring agencies	NIL	Self Funding	NIL	NIL	NIL

### 3.12 No. of faculty served as experts, chairpersons or resource persons

NIL
-----

### 3.13 No. of collaborations

International	NIL
National	NIL
Any other	NIL

### 3.14 No. of linkages created during this year

NIL
-----

### 3.15 Total budget for research for current year in lakhs:

From Funding agency	NIL	
From Management of University/College	NIL	
Total	NIL	

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College/Department
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution/Department

who are Ph. D. Guides	NIL
students registered under them	NIL

3.19 No. of Ph.D. awarded by faculty from the Institution/Department

NIL
-----

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled+ existing ones)

JRF	SRF	Project Fellows	Any other
NIL	NIL	NIL	NIL

3.21 No. of students Participated in NSS events:

University level	State level	National level	International level
186	NIL	NIL	NIL

3.22 No. of students participated in NCC events:

University level	State level	National level	International level
NIL	30	NIL	NIL

3.23 No. of Awards won in NSS:

University level	State level	National level	International level
NIL	NIL	NIL	NIL

3.24 No. of Awards won in NCC:

University level	State level	National level	International level
NIL	NIL	NIL	NIL

3.25 No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
NIL	37	06	04	NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension activities	
Institutional Social Responsibility	<ol style="list-style-type: none"> <li>1. Medical camp was organized in the college campus to check the HIV status, HB, Sugar level etc. of all the students of the college.</li> <li>2. Commerce dept. students disseminated information in nearby villages regarding importance of IT in Banking Sector.</li> <li>3. A Nukkad Natak on Swachh Bharat Abhiyan was played in the villages Siloani and Gondwal by the college students.</li> <li>4. Anti drug rally was held in the Raikot city by NSS volunteers of the college.</li> </ol>

## Annexure I

REGISTRATION	
Payment is to be made in cash to the PG Department of Computer Science and Applications office in-charge, on any working day from 9:00 am – 3:00 pm OR on the spot OR through DD/ cheque /Online Transaction in favour of Principal, Swami Ganga Giri Janta Girls College, Bank Name-Punjab National Bank, Branch-Raikot, A/c no.- 0929000100095182, IFSC Code-PUNB0092900	
• Registration Fee	500/-
• Publication Fee	
• Academicians	1000/-
• Research Scholar	500/-
• UG/PG Students	200/-
* Registration fee includes seminar kit, tea and lunch.	

**ORGANISING COMMITTEE**

**CONFERENCE PATRON**  
Mrs. Sarla Saggar, Principal

**CONFERENCE CONVENER**  
Gagandeep Kaur, 9988081252

**CONFERENCE SECRETARY**  
Manjot Kaur, 7355333337

**CONFERENCE CO-CONVENERS**  
Gurpreet Kaur | Lovepreet Kaur | Jagdeep Kaur  
8437293863 | 7837576139 | 9646177968

**TECHNICAL ASSISTANT**  
Kuljit Singh

**ADVISORY BOARD**  
Dr. Christo Ananth | Manjot Kaur  
Gurpreet Kaur | Virpal Kaur  
Raideep Kaur | Harpreet Kaur

**IMPORTANT DATES**

Deadline for full length paper submission  
**March 8, 2018**

Notification for Paper Acceptance  
**March 10, 2018**

Conference Date  
**March 20, 2018**

Full Length Papers to be submitted  
[sggjcraikot@gmail.com](mailto:sggjcraikot@gmail.com)

**HOW TO REACH**



**SWAMI GANGA GIRI JANTA GIRLS COLLEGE, RAIKOT**

Ludhiana Road, Near Hari Singh Nalwa Chowk,  
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**NATIONAL CONFERENCE ON INNOVATIVE TECHNOLOGIES FOR COMPUTATION**  
**March 20, 2018**



Organised by  
**Post Graduate Department of Computer Science and Applications**

**SWAMI GANGA GIRI JANTA GIRLS COLLEGE, RAIKOT**

Affiliated to  
**PANJAB UNIVERSITY, CHANDIGARH**  
(NAAC Accredited)

**INVITATION**

Dear Sir/Madam

Post Graduate Department of Computer Science and Application is pleased to invite you to participate in the National Conference "Innovative Technologies for Computation" going to be held at Swami Ganga Giri Janta Girls College, Raikot on March 20, 2018

**ABOUT THE COLLEGE**

Swami Ganga Giri Janta Girls College, Raikot, a peer educational institution was established on May 23, 1973 in the memory of Swami Ganga Giri Ji, a saintly character, who was deeply impressed by the Arya Samaj and its founder, Swami Dayanand Ji. He laid stress on girl education and worked sternly for it.

Swami Ganga Giri Janta Girls College, Raikot is one of the leading educational institutions of rural area. Being founded on the ideals of Swami ji, it has been moving in giant strides towards realizing its much-cherished goal of imparting value-based, career-oriented quality education for girls ever since its establishment in 1973. The college caters to the academic, co-curricular and sports related requirements for empowering girls by developing their all-round personalities so as to enable them to move confidently in the society.

**THE DEPARTMENT**

The College is known for its excellence in these courses- BCA, MSc-IT and B.A with Information Technology as a subject. We are also having Post Graduate Diploma in Computer Application (PGDCA). The College has four well-equipped labs to enable students to keep pace with the emerging technologies and trends in IT Sector.

Our main focus is on enabling the

various multimedia tools like laser projector, OHP, Printer etc. The Course covers the various subjects related to computer science /IT technology as per latest trends. During the three years' span, the students go through lectures, seminars, practical sessions, workshops and industrial visits also. The students are encouraged to deliver seminars and develop project.

**PROGRAMME**

Registration	9:00 am - 10:00 am
High Tea	10:00 am - 10:30 am
Inaugural Session	10:30 am - 11:00 am
Technical Session-I	11:00 am - 12:00 pm
Technical Session-II	12:00 pm - 1:00 pm
Lunch	1:00 pm - 2:00 pm
Technical Session-III	2:00 pm - 3:00 pm
Paper Presentation	3:00 pm - 4:00 pm
Valedictory Session	4:00 pm - 5:00 pm

**CALL FOR PAPERS**

The original and unpublished research papers/ articles are invited on the theme/ sub themes of the conference from eminent scholars and participants.

**Sub Themes:**

- Artificial Intelligence
- Image Processing
- Digital Signature
- E-Cheques
- Biometric
- Data Mining
- Decision Support System
- Finite Element Method
- Bio Stats

**Instructions for submission of abstract/paper:**

150 word abstract and a list of 4-7 keywords. **The length of the article should not exceed 5 pages.**

- A research article must have the following sections depending upon the type of paper such as research paper or survey paper or study paper:
  - o Title of Research paper
  - o Author's affiliation with name, designation, dept, college, place, country
  - o Abstract with keywords

**I. INTRODUCTION**  
**II. RELATED WORK**  
**III. SCOPE OF RESEARCH**  
**IV. PROPOSED METHODOLOGY AND DISCUSSION**  
**V. EXPERIMENTAL RESULTS**  
**VI. CONCLUSION**  
**VII. ACKNOWLEDGEMENT**  
**VIII. REFERENCES**  
**IX. BIOGRAPHY WITH PHOTO**

**PRESENTATIONS**

Presentations during the conference will be in the form of Plenary Lectures, Oral and Poster Presentations. One special poster presentation session will be arranged for under graduate and post graduate students on benefits of technologies.

**PUBLICATION**

Selected papers will be published in the **INTERNATIONAL JOURNAL OF ADVANCED RESEARCH TRENDS IN ENGINEERING AND TECHNOLOGY [IJARTET]** recognized and approved by UGC, Thomson Results & Google Scholar Indexed Journal

## Annexure II

**ਪ੍ਰੋਗਰਾਮ**

ਰਜਿਸਟ੍ਰੇਸ਼ਨ	: 09:00-09:30 ਸਵੇਰੇ
ਚਾਹ	: 09:30-10:00 ਸਵੇਰੇ
ਉਦਘਾਟਨੀ ਸੈਸ਼ਨ	: 10:00-11:30 ਸਵੇਰੇ
ਦੂਜਾ ਸੈਸ਼ਨ	: 11:30-01:00 ਦੁਪਹਿਰ
ਦੁਪਹਿਰ ਦਾ ਖਾਣਾ	: 01:00-02:00 ਦੁਪਹਿਰ
ਤੀਜਾ ਸੈਸ਼ਨ	: 02:00-04:00 ਦੁਪਹਿਰ
ਸਨਮਾਨ ਅਤੇ ਧੰਨਵਾਦ	: 04:00-04:30 ਸ਼ਾਮ

**ਪ੍ਰਬੰਧਕੀ ਕਮੇਟੀ**

**ਕਾਨਫਰੰਸ ਆਯੋਜਕ**  
ਮਿਸਿਜ਼ ਸਰਲਾ ਸੰਗਤ, ਪ੍ਰਿੰਸੀਪਲ

**ਕਾਨਫਰੰਸ ਕਨਵੀਨਰ**  
ਡਾ. ਚਵਿੰਦਰ ਕੌਰ (98140-82302)

**ਕਾਨਫਰੰਸ ਕੋ-ਕਨਵੀਨਰ**  
ਡਾ. ਜਸਪ੍ਰੀਤ ਕੌਰ ਭੁਲਾਟੀ  
(98551-71581, 98779-91945)  
ਮਿਸ, ਸੰਦੀਪ ਕੌਰ (70871-66107)  
ਮਿਸਿਜ਼ ਅਮਨਦੀਪ ਕੌਰ (98558-12100)  
ਮਿਸਿਜ਼ ਮਨਪ੍ਰੀਤ ਕੌਰ ਭੱਟੀ (95929-03334)

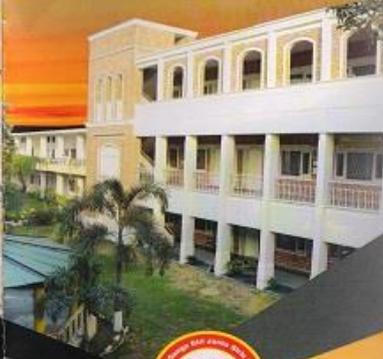
**ਸਲਾਹਕਾਰ ਕਮੇਟੀ**  
ਡਾ. ਚਵਿੰਦਰ ਕੌਰ  
ਡਾ. ਜਸਪ੍ਰੀਤ ਕੌਰ ਭੁਲਾਟੀ  
ਮਿਸ, ਸੰਦੀਪ ਕੌਰ

**ਪ੍ਰਦੇਸ਼ ਮਾਰਗ**



Ludhiana  
ਲੁਧਿਆਣਾ

**ਰਾਸ਼ਟਰੀ ਕਾਨਫਰੰਸ**  
ਪੰਜਾਬੀ ਨਾਟਕ-ਮੰਚ  
ਦੇ ਗਲੋਬਲੀ ਸਰੋਕਾਰ  
31 ਮਾਰਚ 2018





**ਸੁਆਮੀ ਗੰਗਾ ਗਿਰੀ ਜਨਤਾ ਗਰਲਜ਼ ਕਾਲਜ**  
ਲੁਧਿਆਣਾ ਸੜਕ, ਨੇੜੇ ਸਰਦਾਰ ਹਰੀ ਸਿੰਘ ਨਲੂਆ ਚੌਕ,  
ਸਟੇਟ ਹਾਈਵੇ - 13, ਰਾਏਕੋਟ, ਤਹਿਸੀਲ ਰਾਏਕੋਟ,  
ਜ਼ਿਲ੍ਹਾ ਲੁਧਿਆਣਾ, (ਪੰਜਾਬ) 141109

ਫੋਨ ਨੰ. :- 01624-264018, 265558  
ਫੈਕਸ :- 01624-264018  
ਈ. ਮੇਲ :- hodpbisgg@gmail.com



ਆਯੋਜਕ  
ਪੋਸਟ ਗਰੈਜੂਏਟ ਪੰਜਾਬੀ ਵਿਭਾਗ  
**ਸੁਆਮੀ ਗੰਗਾ ਗਿਰੀ ਜਨਤਾ ਗਰਲਜ਼ ਕਾਲਜ**  
ਰਾਏਕੋਟ  
(NAAC ACCREDITED)  
ਮਾਨਤਾ ਪ੍ਰਾਪਤ  
ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ, ਚੰਡੀਗੜ੍ਹ

## ਕਾਲਜ ਬਾਰੇ

ਇਲਾਕਾ ਨਿਵਾਸੀਆਂ ਦੀ ਪੁਰਜ਼ੋਰ ਮੰਗ ਤੇ ਸੁਆਮੀ ਗੰਗਾ ਗਿਰੀ ਜੀ ਦੀ ਪਵਿੱਤਰ ਯਾਦ ਵਿੱਚ ਲੜਕੀਆਂ ਦਾ ਕਾਲਜ ਖੋਲ੍ਹਣ ਦੀ ਮਨਜ਼ੂਰੀ ਆਰੀਆ ਪ੍ਰਤੀਨਿੱਧ ਸਭਾ, ਪੰਜਾਬ ਨੇ ਦਿੱਤੀ। 23 ਮਈ, 1973 ਨੂੰ ਸੁਆਮੀ ਗੰਗਾ ਗਿਰੀ ਜਨਤਾ ਗਰਲਜ਼ ਕਾਲਜ, ਚਾਏਕੋਟ (ਜ਼ਿਲ੍ਹਾ ਲੁਧਿਆਣਾ) ਦੀ ਸਥਾਪਨਾ ਹੋਈ। ਇਹ ਕਾਲਜ 1974 ਤੋਂ ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ, ਚੰਡੀਗੜ੍ਹ ਵੱਲੋਂ ਮਾਨਤਾ ਪ੍ਰਾਪਤ ਹੈ। ਉਸ ਦਿਨ ਤੋਂ ਕਾਲਜ ਉੱਚੇਰੀ ਸਿੱਖਿਆ ਲਈ ਅੱਗੇ ਤੋਂ ਅੱਗੇ ਵੱਧਦਾ ਜਾ ਰਿਹਾ ਹੈ।

ਵਾਰਤਮਾਨ ਸਮੇਂ ਵਿੱਚ ਕਾਲਜ ਵਿਖੇ, ਬੀ.ਏ, ਬੀ.ਕਾਮ, ਬੀ.ਸੀ.ਏ, ਪੀ.ਜੀ.ਡੀ.ਸੀ.ਏ, ਐਮ.ਐਸ.ਸੀ. II, ਐਮ.ਕਾਮ, ਐਮ.ਏ (ਪੰਜਾਬੀ ਅਤੇ ਰਾਜਨੀਤੀ ਸ਼ਾਸਤਰ), ਐਡ ਆਨ ਕੋਰਸ (ਫੈਸ਼ਨ ਡਿਜ਼ਾਇਨਿੰਗ ਅਤੇ ਕੋਸਮੀਟੋਲੋਜੀ) ਬੜੀ ਸਫਲਤਾਪੂਰਵਕ ਚੱਲ ਰਹੇ ਹਨ। ਕਾਲਜ ਵਿੱਚ ਵਿਦਿਆਰਥਣਾਂ ਦੇ ਸਰਵਪੱਖੀ ਵਿਕਾਸ ਲਈ ਸਮਾਜਿਕ ਅਤੇ ਸੱਭਿਆਚਾਰਕ ਗਤੀ ਵਿਧੀਆਂ ਵੀ ਕਰਵਾਈਆਂ ਜਾਂਦੀਆਂ ਹਨ।

## ਵਿਸ਼ਾ:- ਪੰਜਾਬੀ ਨਾਟਕ-ਮੰਚ ਦੇ ਗਲੋਬਲੀ ਸਰੋਕਾਰ

ਵਿਸ਼ਵੀਕਰਨ ਦੇ ਯੁੱਗ ਵਿੱਚ ਰੰਗਮੰਚ ਵਿਸ਼ੇਸ਼ ਮਹੱਤਵ ਦਾ ਧਾਰਨੀ ਹੈ। ਇਹ ਦੌਰ ਤਕਨੀਕੀ ਯੁੱਗ ਦਾ ਹੈ। ਪੰਜਾਬੀ ਨਾਟਕ ਨੇ ਇੱਕ ਸਦੀ ਦੇ ਰੰਗਮੰਚੀ ਅਨੁਭਵ ਤੋਂ ਕੁਝ ਗੱਲਾਂ ਤਾਂ ਨਿਸ਼ਚਿਤ ਰੂਪ ਵਿੱਚ ਸਿੱਖੀਆ ਹਨ। ਨਾਟਕ ਦੀ ਸਿਰਜਣ ਪ੍ਰਕਿਰਿਆ ਅੱਗੇ ਪਾਠਕ ਦੀ ਬਜਾਏ ਦਰਸ਼ਕ ਨੂੰ ਰੱਖਣਾ, ਇਸਨੂੰ ਕਿਸੇ ਨਿਸ਼ਚਿਤ ਰੰਗਮੰਚ ਅਨੁਸਾਰ ਲਿਖਣਾ ਅਤੇ ਪੰਜਾਬੀ ਦੇ ਪ੍ਰਾਪਤ ਰੰਗਮੰਚ ਦੀਆਂ ਸਥੂਲ ਅਤੇ ਵਿਹਾਰਕ ਸੀਮਾਵਾਂ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖਦੇ ਹੋਏ ਨਾਟਕ ਮੰਚੀ ਗੁਣਾਂ ਦੇ ਧਾਰਨੀ ਪ੍ਰਤੀਤ ਹੁੰਦੇ ਹਨ। ਪੰਜਾਬੀ ਰੰਗਮੰਚ ਦੀ ਸਥਿਤੀ ਨੂੰ ਕਾਇਮ ਕਰਨ ਲਈ ਰੰਗਕਰਮੀ ਆਪਣੀ ਭੂਮਿਕਾ ਨਿਭਾ ਰਹੇ ਹਨ। ਇਸੇ ਲੜੀ ਨੂੰ ਅੱਗੇ ਤੋਰਦਿਆਂ ਕਾਲਜ ਵਿੱਚ "ਪੰਜਾਬੀ ਨਾਟਕ-ਮੰਚ ਦੇ ਗਲੋਬਲੀ ਸਰੋਕਾਰ" ਵਿਸ਼ੇ ਤੇ ਚਰਚਾ ਕਰਨ ਦਾ ਆਹਰ ਸ਼ਾਮਲ ਹੈ।

## ਉਪ-ਵਿਸ਼ੇ:-

1. ਪੰਜਾਬੀ ਨਾਟਕ ਦੇ ਗਲੋਬਲੀ ਸਰੋਕਾਰ।
2. ਪੰਜਾਬੀ ਰੰਗਮੰਚ ਦੇ ਗਲੋਬਲੀ ਸਰੋਕਾਰ।
3. ਪਰਵਾਸੀ ਪੰਜਾਬੀ ਰੰਗਮੰਚ।
4. ਪੰਜਾਬੀ ਨੁੱਕਰ ਨਾਟਕ।
5. ਮੀਡੀਆ ਅਤੇ ਰੰਗਮੰਚ।
6. ਪੰਜਾਬੀ ਰੰਗਮੰਚ ਅਤੇ ਰੰਗਕਰਮੀ।
7. ਪਾਕਿਸਤਾਨੀ ਪੰਜਾਬੀ ਰੰਗਮੰਚ।

## ਪੇਪਰ ਜਮ੍ਹਾਂ ਕਰਵਾਉਣ ਸੰਬੰਧੀ ਜਾਣਕਾਰੀ :-

- ਬੋਜ-ਪੱਤਰ ਭੇਜਣ ਦੀ ਮਿਤੀ 20 ਮਾਰਚ 2018 (ਲਗਭਗ 3000 ਸ਼ਬਦਾਂ ਵਿੱਚ)
- ਬੋਜ-ਪੱਤਰ ਅਸੀਸ ਫੌਂਟ ਵਿੱਚ ਭੇਜਣ ਦੀ ਕ੍ਰਿਪਾਲਤਾ ਕਰਨੀ।
- ਬੋਜ-ਪੱਤਰ ਭੇਜਣ ਲਈ  
email ID :- hodpbisgg@gmail.com  
ਚੁਣੇ ਹੋਏ ਬੋਜ-ਪੱਤਰ ਪੁਸਤਕ ਰੂਪ ਵਿੱਚ ਪ੍ਰਕਾਸ਼ਿਤ ਕੀਤੇ ਜਾਣਗੇ।

## ਰਜਿਸਟ੍ਰੇਸ਼ਨ

ਮਿਤੀ : 31 ਮਾਰਚ, 2018  
ਸਮਾਂ : 09:30 ਸਵੇਰੇ

## ਰਜਿਸਟ੍ਰੇਸ਼ਨ

ਅਧਿਆਪਕ ਸਾਹਿਬਾਨ : 400/-  
ਬੋਜਾਰਥੀ : 300/-  
ਵਿਦਿਆਰਥੀ : 200/-  
ਪਬਲੀਕੇਸ਼ਨ ਫੀਸ : 500/-

ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਫੀਸ ਦਾ ਭੁਗਤਾਨ ਨਕਦ ਜਾਂ ਆਨਲਾਈਨ ਰਾਹੀਂ : ਮਿੰਸੀਪਲ, ਸੁਆਮੀ ਗੰਗਾ ਗਿਰੀ ਜਨਤਾ ਗਰਲਜ਼ ਕਾਲਜ, ਚਾਏਕੋਟ

Bank Name :- Punjab National Bank  
Branch :- Raikot  
A/c No. :- 0929-0001-0009-5182  
IFSC Code :- PUNB0092900

## Criterion– IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14821.61sq.meter	NIL	NIL	NIL
Classrooms	44	NIL	NIL	NIL
Laboratories	7	NIL	NIL	NIL
Seminar Halls	01	NIL	NIL	NIL
No. of important equipments purchased ( $\geq$ 1.0 lakh) during the current year.	NIL	40	NIL	NIL
Value of the equipment purchased during The year (Rs. In Lakhs)	NIL	3,82,000	College Mgmt.	3,82,000
Others( 3 new Buses)	NIL	50,61,587	College Mgmt.	50,61,587

#### 4.2 Computerization of administration and library

<p><b>Administration:</b> Office has been partially computerized with internet access. Information on admission, fees, examination etc. is generated through the technology assisted mechanism.</p> <p><b>Library:</b> Library information system is supported by Book Magic Software to accomplish tasks like locating and issuing a book and imposing fines etc. The college subscribes to N- List annually.</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

#### 4.3 Library services at Department Level:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	19212	-	74	30095	19286	-
Reference Books	1037	-	06	10998	1043	-
e-Books	N-LIST	5000	N-LIST	5900	-	-
Journals	12	-	2	-	14	-
e-Journals	N-LIST	5000	N-LIST	5900	-	-

Digital Database	-	-	-	-	-	-
CD & Video	250	Free of cost	70	Free of cost	320	Free of cost
Others (specify)	13	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	85	04	Leased Line & Broadband	NIL	NIL	1	NIL	1
Added	09	NIL	NIL	NIL	NIL	NIL	04	NIL
Total	94	04	NIL	NIL	NIL	1	04	1

#### 1.3 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

NIL

#### 1.3 Amount spent on maintenance in lakhs:

i) ICT	2,62,037
ii) Campus Infrastructure and facilities	5,96,768
iii) Equipments	28,035
iv) Others	58,620
<b>Total:</b>	<b>9,45,460</b>

## Criterion– V

### 5. Student Support and Progression

5.1 Contribution of IQAC (IF ANY AT DEPARTMENT LEVEL) in enhancing awareness about Student Support Services

1. Personal attention to students
2. Tutorial Meets and assemblies
3. Students' views in College magazine 'Kanya Sandesh'

5.2 Efforts made by the Institution/Department for tracking the progression

1. Manual records are prepared to access to all the academic details, performance in examination and demographic information.

5.3 (a) Total Number of students

UG		PG		Ph. D.		Others		Total	
Men	Women	Men	Women	Men	Women	Men	Women	Man	Women
NIL	349	NIL	133	NIL	NIL	NIL	3	485	

(b) No. of students outside the state

NIL

(c) No. of international students

	In numbers
Men	NIL
Women	NIL
Total	NIL

(d)

Last Year									This Year														
General		SC		ST		OBC		Physically Challenged		Total		General		SC		ST		OBC		Physically Challenged		Total	
M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
352		229		NIL		59		NIL		640		264		170		NIL		51		NIL		485	

(e)

Demand ratio	-
Dropout%	6.186

5.4 Details of student support mechanism for coaching for competitive examinations  
(If any) No. of students beneficiaries

NIL
-----

5.5 No. of students qualified in these examinations

NET	SET/STET	GATE	CAT	IAS/IPS	State PSC	UPSC	Others
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

5.6 Details of student counseling and career guidance

Career Counseling Cell has been continuously making efforts to collaborate with the companies for the placements of the student.
----------------------------------------------------------------------------------------------------------------------------------

No. of students benefitted

NIL
-----

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

## 5.8 Details of gender sensitization programmes

1. Women's Day Celebration.
2. Lecture on Sexual harassment and mental harassment.
3. Lectures on domestic violence and merital rape.

## 5.9 Students Activities

No. of students participated in Sports, Games and other events

State/University level	NIL
National level	NIL
International level	NIL

### 5.9.1 No. of students participated in cultural events

State/University level	NIL
National level	NIL
International level	NIL

### 5.9.2 No. of medals/awards won by students in Sports, Games and other events: Sports:

State/University level	02
National level	NIL
International level	NIL

## 5.10 Scholarships and Financial Support

	Number of Students	Amount ( in Rs.)
Financial support from Institution/Department	49	1,41,173
Financial support from government	NIL	NIL
Financial support from other resources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organized / initiatives Fairs:

State/University level	NIL
National level	NIL
International level	NIL

Student organised /initiatives Exhibition:

State/University level	NIL
National level	NIL
International level	NIL

5.12 No. of social initiatives undertaken by the students

NIL

5.13 Major grievances of students (if any) redressed:

NIL

## Annexure 5.1

### Swami Ganga Giri Janta Girls College, Raekot

#### Financial Assistance for the Needy Students

Needy Students will be helped on the basis of the following criteria.

Actual Income of the Family	Academic Performance of the Student (At least 50% in last Class Board/University Results)	Class attendance ( At Least 75% as per the University Rules)	Any Other Achievement by the student
-----------------------------	----------------------------------------------------------------------------------------------	-----------------------------------------------------------------	--------------------------------------

#### Process to seek Financial Assistance:-

1. Application Form issued by the College for Financial Assistance should be submitted to the Office up to the month of November.
2. Financial Assistance Committee will analyze the Applications.
3. Principal will scrutinize the applications.
4. Final decision will be taken by the Management in their meeting in the month of January.

#### Note:-

1. All the information will be displayed on the Notice Board .It is the duty of the student to check the Notice Board timely. College will not be responsible for the negligence of the student.
2. Any misstatement by the students will make her ineligible for the financial assistance by the college.

  
(Sarla Saggar)  
Officiating Principal

## Criterion– VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

The college strongly believes in empowering women and this is achieved through need basis, futuristic courses with entrepreneurial skills. These courses prepare the women for the self-employment in this competitive world. This vision and mission of the college is reflected in the curriculum which aims at preparing women for job market, their own business and for their role as home makers.

#### **Vision**

- S.G.G. Janta Girls College aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.
- Becoming more aware of the institution as well as individual needs and thus working with institution innovation and insight.
- Moving beyond the target standard limits, through planning and efforts.

#### **Mission**

- To facilitate young adult learners with opportunities to hone their ethics and leadership potential.
- To sensitize learner towards inclusive social corners, human rights, gender, corruption, social evils and environmental issues.
- To promote and divide Indian tradition and Vedic culture through learned discourses and awareness rising programmes.
- To enlighten and to excel so that the entire learners are able to assume positive and fulfilling roles in nation building.

#### 6.2 Does the Institution/Department has a management Information System

Collaborations amongst all the stakeholders is augmented through paper records as well computer records that helps in decision making so far the college is not fully automated yet. But various records are prepared by in electronic format i.e. student record register, fees record, faculty record etc.

### 6.3 Quality improvement strategies adopted by the Institution/Department for each of the following:

#### 6.3.1 Curriculum Development

Our college is affiliated to Panjab University Chandigarh. Curriculum of the college is drafted by the board of studies ( Panjab University, Chandigarh). We have an access to board of studies regarding curriculum. The college intimates to the concerned board of studies Panjab University, Chandigarh if any amendment is required in the syllabi.

#### 6.3.2 Teaching and Learning

1. Innovative methods are adopted for teaching and learning process.
2. The library is equipped with various national and international journals.
3. Regular feedback from students is taken to improve teaching and learning process.
4. Students who are academically weak are given special attention.
5. Excursion tours are organized to teach the learners beyond the class room.
6. Regular class tests are held at departmental level for the better preparation of the students for final exams.

#### 6.3.3 Examination and Evaluation

Panjab University, Chandigarh the affiliating university of the college restrains the college to conduct the examination on its own level.

1. However internal assessment of each student is sent by the college to the university that is based on the student's performance in the class, assignment, attendance, presentations, behaviour, monthly tests etc. and carries a weightage of 20% of total marks in examinations.
2. Viva Voce practical subjects is conducted by the internal and external examiners.
3. External Superintendent is appointed by the Panjab University, Chandigarh in the college campus for the fair conduct of examination.

#### 6.3.4 Research and Development

- 1 The teachers are encouraged to get minor and major research projects from various funding agencies.
- 2 Teachers are motivated to participate in national and international, Conferences, Seminars and to present their research paper. Even financial help is forwarded whenever required.
- 3 The college is also funding to organized the conferences, seminars , workshops, extension lectures to keep the faculty and students abreast of latest development in various fields

### 6.3.5 Library, ICT and physical infrastructure/instrumentation

1. The college library has a huge collection of text books, reference books, manuscripts, magazines, Periodicals etc.
2. There is a separate reading room for faculty and students.
- 3 Xerox facilities are available in the library for the ease of the students and faculty.
- 4 Computer with internet facility has been installed where students and faculty can download e-book and e-journal in library.
- 5 All the students and faculty member are provided access to N-LIST.

### 6.3.6 Human Resource Management

Various Committees have been formed at college level like grievance redressal cell, Women cell, UGC Committee etc. Senior teacher are given charge of these committees. All these committees facilitated the college principal in the smooth functioning of the college. Beside it two senior members represent the staff in the college governing body.

### 6.3.7 Faculty and Staff recruitment

College follows the procedure of Panjab University, Chandigarh to recruit the permanent faculty. Advertisement for the vacant posts is given into various national and regional newspapers. Panel nominated by the university makes selection of the eligible/ suitable candidate for that post. College itself can recruit teachers only on ad-hoc basis.

### 6.3.8 Industry Interaction/Collaboration

So far we have not collaborated with any industry

### 6.3.9 Admission of Students

Before admission dates, Publicity regarding admission is done through local news channels, faculty visits in different villages and personally contact with eligible students. Admission guidelines are described through college prospectus. Admission Committees are formed for the admission of the all classes; they guide the students for the selection of their streams and subjects. Efforts in every way are made to improve the strength of the college.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• Duty leave for attending orientation programmes, refresher course, Summer/Winter school etc.</li> <li>• Registration fee and TA for attending workshop/ Seminar/ Conference etc.</li> </ul>
Nonteaching	<ul style="list-style-type: none"> <li>• PF by the college</li> <li>• Uniform for the IV class.</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Award to the achievers</li> <li>• Scholarship and fee concession</li> <li>• Library with internet facility</li> <li>• NSS , NCC, Grievance Redressal Cell, Sexual Harassment Cell</li> <li>• Insurance of college bus students</li> </ul>

### 6.5 Total corpus fund generated

College development Fund

### 6.6 Whether annual financial audit has been done

Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	Yes	AG, Panjab	Yes	CA

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes	NO
For PG Programmes	NO

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

Our college is affiliated to Panjab University, Chandigarh and follows the pattern of examinations designed by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association meet is held once a year. Though Alumni association of the college is not registered yet the college remains in touch with old students and collect feedback from them for the betterment of the college.

#### 6.12 Activities and support from the Parent–Teacher Association

The college has no formal Parent-Teacher Association but parents teacher meeting are conducted at the department level. Feedback is taken from the parents.

#### 6.13 Development programmes for support staff

The support staff is provided with uniform and financial assistance in case of emergency by the college

#### 6.14 Initiatives taken by the Institution/Department to make the campus eco-friendly

1. Tree plantation is followed from time to time
- 2 Students are encouraged to use dustbin to throw waste material
- 3 CFLS are used
- 4 Rain water harvesting has been done

## Criterion– VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**1. Motivational Innovations:**

Guide lines to honour the students has been drafted to motivate the students in various stream Annexure attached with 2.15).

**2. Environmental innovations :-** , Tree plantation is done regularly to create eco- friendly environment in the college campus and students are also encouraged to plant a tree on their special occasion. Presenting a bouquet to the guest has been transforming with presenting of a plant.

**3. Leadership Innovations**

Various clubs have been formed to create leadership skills in the students i.e. Rotary Club, Red Ribban Club etc.

7.2 Provide the Action Taken Report(ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
1. To introduce more elective subjects in social sciences.	1. Proposal for the elective vocational subject: Advertising, Sales promotion & sales management has been sent to the Punjab University and it will start in the session 2018-19.
2. To strengthen the transportation system of the college.	2. Earlier college had transportation on contract basis, but in this session college has purchased three buses of its own.
3. To increase the number of permanent faculty.	3. College had advertised for seven permanent posts in various subjects. Among these posts four posts have been filled.
4. To conduct seminars/ Workshops / Conferences/ Extension lectures in various departments.	4. National conferences were conducted by the department of Punjabi and Computer Applications <ul style="list-style-type: none"><li>• One two-day workshop was conducted by the music department.</li></ul>
5. To promote the research environment in college campus.	5. College has been paying for their research work of faculty and students.

6. For the security purpose.	6. CCTV cameras have been installed in the college LABS, corridors, administrative block
7. To motivate the students.	7. Criterion to honour the students has been drafted and will be initiated in the session 2018-19.

7.3 Give two Best Practices of the Institution/Department

1. Motor Insurance: Facility of motor insurance is available to the students who come by college bus.
2. Rotary Club: 15 Students of our college got registered for Rotary Club under Rotary International (Registration Id: 214316).

7.4 Contribution to environmental awareness/protection

1. Tree Plantation is done regularly in the campus to create environmental awareness among students.
2. Custom of presenting bouquet has been transformed with presenting a plant.
3. Students are encouraged to plant a tree on the occasion of happiness like birthday, marriage etc.
4. Students are instructed to submit their assignments without plastic covers to encourage them for less use of plastic.
5. Water pots for birds in summer season are kept at various places in the college campus.

7.5 Whether environmental audit was conducted? Yes/No

NO

7.6 Any other relevant information the Institution/Department wishes to add. (for example SWOT Analysis)

**1. Strength :**

- a) The college is located at the peaceful environment of green fields.
- b) The college has beautiful lush green lawns
- c) Ample infrastructure to provide facilities to the students

**2. Weakness:**

- a) Lack of permanent staff
- b) Students from rural and academically backward region
- c) Lack of ERP system

**3. Opportunities:**

- a) SC/BC and minority scholarship
- b) Grants from various funding agencies

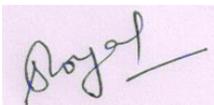
**4. Threats:**

- a) Mushrooming of the private universities and institutions near the college
- b) Trends of IELTS among students in the area

**8. Plans of Institution/Department for next year**

- 1. Planning to start spoken English classes
- 2. Planning to strengthen existing transportation system of the college
- 3. Insurance for all the students

Name Mrs. SHILPA GOYAL



Signature of Coordinator

Name Mrs. SARLA SAGGAR



Signature of Chairperson